



Pavilion Rental Guidelines

Security Deposit; \$50 all pavilions; refundable if terms of agreement are met.

\$5 per hour discount applies to pavilion rental rates for city residents.

Available Pavilion Rentals

Henry Park

Pavilion A; 4 Tables; Capacity 16; \$15/hour

Merritt Park

Pavilion A; 5 Tables; Capacity 30; \$20/hour

Hickory Hills Park

Pavilion A; 8 Tables; Capacity 48; \$20/hour

Victory Park

Pavilion A; 3 Tables; Capacity 24; \$17/hour

Rules & Regulations:

- Reservations may be made by calling 770-794-5601 or in person at the City Hall Parks & Recreation Department at 205 Lawrence Street. Pavilions are first come, first served if no reservation exists.
- For non-emergencies outside of normal business hours, call 770-499-3911. For emergencies call 911.
- Reservations must be made by Thursday at noon for the upcoming seven day rental period (Friday to Thursday).
- Security deposit and rental fee must be paid in full at the time of reservation. The rental fee will not be refunded due to inclement weather, but one (1) reschedule for future use of the pavilion may be granted at the discretion of the Director of Parks, Recreation & Facilities.
- If terms of agreement are met, deposits will be refunded via check two weeks after reservation date.
- Cancellations must be made at least seven days prior to the reservation date or fees paid will be forfeited.
- Applicants must be age 18 years or older to reserve a pavilion.
- If the number of persons in the permitted group exceeds the maximum number of people allowed in the pavilion, Parks, Recreation & Facilities staff may order the group to leave the shelter.
- Pavilions are available for rental, year-round, Monday through Sunday beginning at 8:00 am with the last reservation ending at 7:00 pm. Use of pavilion is limited to these park operational hours.
- Pavilion rentals apply to the pavilion area only. Other areas of the park are open to the public.
- Pavilion area must be set up and cleaned within the rental time. This includes removal of the trash from the premises accumulated during the reservation, wiping down all tables and seats, cleaning up all spills and extinguishing charcoal fire in grill, if used.
- Alcoholic beverages and smoking are prohibited in all parks. Non-compliance will result in loss of reservation privileges.
- Glass containers are prohibited.
- Fires are allowed in park-supplied charcoal grills only. Personal grills are prohibited.
- The following are not permitted: tents; canopies; entertainment equipment such as inflatables; sales of any kind; acceptance or asking of donations; raffles; and distribution of flyers, brochures or literature.
- Pets are allowed but must remain on a leash at all times. Please clean up after your pet.
- No decorations or temporary fixtures may be affixed to pavilions, picnic tables or grills with tape, nails, tacks, staples or any application that will cause irreversible damage.
- Amplified music must be kept to the rental pavilion only. No amplified sound over the park.
- Motorized vehicles are restricted to parking lots and streets where parking is permitted.
- If ANY of these rules are broken or not adhered to, that will result in a loss of the security deposit.

205 Lawrence Street, PO Box 609, Marietta, GA 30061; 770-794-5601 phone; 770-794-5635 fax



Pavilion Rental Application

205 Lawrence Street, PO Box 609, Marietta, GA 30061; 770-794-5601 phone; 770-794-5635 fax

First Name	Last Name	Company Name, if applicable
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Address	City	State	Zip Code
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Home Phone	Cell Phone	Work Phone	Email Address
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Purpose of Event	Pavilion Requested (Park Name and Pavilion #)
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Date of Event	Rental Start Time	Rental End Time	Estimated Attendance
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(The individual signing this contract will be responsible for all fees and damages.)

I have received, read and understand Marietta Parks, Recreation and Facilities' Pavilion Rental Guidelines and agree to comply.

The permittee agrees to release, absolve, indemnify and hold harmless the City of Marietta, its employees, agents, and officials from and against all claims, demands, liabilities, suits, judgments and decrees, losses and costs and expenses of any kind or nature whatsoever on account of injuries to or death of any person or persons or damage to any property occurring directly or indirectly from permitted activities conducted by the permittee or his employees, agents, servants, invitees or associates however such injuries or death or damage to property may be caused.

Signature	Date
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FOR OFFICE USE ONLY

Payment Date _____ Payment Form # _____ Cash/Check#/Credit Card _____

Deposit \$ _____ Rental Amount \$ _____ Total Paid \$ _____ Rec'd By _____

Deposit Refunded on (date) _____ by (staff) _____ RFC# _____